BROOKSIDE BRAWL 2K23
Brookside High School, Sheffield

Entry window opens **NOW.** Closes precisely: **7:00 Tuesday, December 26th**
The seed nominations based on the stated seeding criteria will be posted at www.baumspage.com by 8:00 PM, Tuesday ,December 26th. Any challenges to the posted seeds should be e-mailed to Rick Twining (ricktwining@gmail.com) by Noon, Wednesday, December 27. The final seed nomination list will be updated and posted again by 2:00 PM Wednesday, Dec 27.
NO SEEDED WRESTLER MAY MOVE TO A DIFFERENT WEIGHT CLASS.
ALL CHANGES MUST BE MADE BY NO LATER THAN 6:00 PM THURSDAY NIGHT. NO WRESTLER MAY MOVE WEIGHT CLASSES AFTER THIS POINT. CHANGES MADE THURSDAY MORNING MUST BE WITH WRESTLERS WHO WERE NOT ON THE ORIGINAL ROSTER.
THERE WILL BE NO EXCEPTIONS!!

1. **Entries must be submitted using the Online Entry Form at www.baumspage.com!**
   a) Create your account early and enter your master alphabetic roster.
2. **Please note the following changes on baumspage.com!**
   a) All User Accounts from 2022-2023 were retained, but the associations with the schools and teams were cleared.
   b) After login, the coach will be able to add multiple teams/sports/genders to the same account!
3. Go to **www.baumspage.com** and click **Online Entries** or **Login** to access your account.
   a) If you did not have an account last year, use **Apply** to create your account.
   b) If you had an account last year, you can login using that e-mail address and password.
      i) **Please note: Passwords are case-sensitive!**
      ii) If you don't know your password, click the **Forget your password?** link to have a temporary password e-mailed to you.
4. Use **My Sports | Select Teams** to select your school from the drop-down list.
   a) Click **Get available Teams**, select your team, and then click **Make me the Coach**.
   b) If your school is not listed or somebody else has already claimed your team, use **My Tools | Online Help** and submit the appropriate Help Request.
5. Use **My Sports | Wrestling | Modify Athletes** to enter your athletes on your alphabetic roster.
   a) You may enter athletes one at a time by entering first name, last name, and grade, then **Add Athlete**.
      i) Type all names in upper and lower case. *Please check all entries carefully!
   b) Or you can import your complete roster by pasting them from an Excel file. Use one row per athlete: **First Name**, **Last Name**, and **Grade**. Highlight and paste into textbox, then click **Import Athletes**.
6. Use **My Sports | Wrestling | Submit Rosters** to enter them in a tournament.
   a) Select your team | click **Get Available Events |** Select an event **|** click **Get Roster.**
      i) For each weight class, click on **None** and select the athlete from the drop-down list.
      ii) If appropriate, enter seeding information as requested. Leave blank if not up for seed!
   b) Click **Submit Roster** to save. Use **Get Printable Roster** to print a copy for your records.
   c) If a name or grade is not correct or an athlete is missing, use **My Sports | Wrestling | Modify Athletes** to make the correction, then submit your entries again.
7. **Event Rosters can only be submitted or corrected while the "Entry Window" is open!**
   a) The window closes automatically **precisely at the time and date** listed.
   b) **Submit Rosters** early and return to make changes **anytime before** the window closes.
   c) Entries **cannot** be edited or submitted online **after the window closes.**
8. **If there are any problems with the Online Form**, click the **Contact Us** link and submit a **Help Request.**
   a) **Please allow up to 8 hours for a response! *Most responses will be in less than 4 hours.**
   b) Call Gary Baumgartner at 513-424-6201 if you need immediate help.